

**The Carle Foundation
IRB Policy 101**

Subject	Compliance with Policies and Procedures Mandate				
Approval	Dec 2006	Review	Jun 2009	Revision	Jun 2009
Scope	These policies and procedures apply to all IRB members, staff, and other personnel involved in or responsible for human subject research.				
Purpose	To ensure compliance with the Policies and Procedures of the Carle Institutional Review Board (SOPs).				

Specific Policies

1. These policies are binding on the IRB Members, IRB staff, Investigators, and research staff, and any other individuals involved in the conduct of research under the jurisdiction of the Carle IRB. Further, compliance with all applicable laws and regulations is required.
2. It is the personal responsibility of each individual directly or indirectly involved in the conduct of research under the jurisdiction of the Carle IRB to know, understand and implement the policies, and the underlying laws, regulations, and ethical and scientific principles applicable to human subject research. Lack of knowledge does not justify failure to comply.
3. Each IRB member IRB staff person, Investigator, research staff, or others involved in research under the jurisdiction of the Carle IRB must complete training in accordance with the Training and Education Policy and review all applicable policies prior to undertaking any research responsibilities. Evidence of training must be documented and filed with the Office of the IRB.
4. Failure to comply with the requirements of this policy is grounds for immediate termination of research privileges.

Reference

45 CFR 46 and Carle IRB Policies

Approval On File

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